

ST. MARY'S CATHOLIC HIGH SCHOOL

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مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

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OUR REF :

TRN : 100259955100003

Friday, 7th March 2025

To: **The Parents of students from Year One to Year Ten and Year 12 – RE-REGISTRATION FOR THE ACADEMIC YEAR 2025-2026**

Dear Parents,

We are in the process of organizing our records for the **next Academic Year 2025-2026**. Please fill up the form attached to this circular, sign and **send a printed copy** to your son / daughter's class teacher by **15th April 2025 as the final date for the form to be received by the school.**

Please read the following information very carefully before you make your final choice:

CRITERIA FOR RE-REGISTERING YOUR CHILD FOR THE NEXT ACADEMIC YEAR 2025-2026- Please note that filling out this form is MANDATORY for every parent.

1) There should **not be any OUTSTANDING FEES** for the current Academic Year 2024-2025. In case you re-register your child by error but still have outstanding fees, then the **AED 500/-** which is the re-registration amount will be adjusted towards the **OUTSTANDING FEE** and **WILL NOT** be considered as a **RE-REGISTRATION AMOUNT**. In addition, students who have **OUTSTANDING AMOUNTS** by the end of this year will automatically not **be re-registered for the next Academic Year**. We strongly urge **ALL** parents who still have Outstanding Fees to clear these without any further delay.

2) Please be informed that even though the KHDA sends out the Parent-School Contract to all parents by default via email, it will not be considered binding even if you sign it, if you still have outstanding fees for your ward.

3) Parents will have to pay **AED 500/-** as a **RE-REGISTRATION AMOUNT** that will be adjusted with your child's **FIRST TERM FEE** for the next Academic Year 2025-2026. **This amount has to be paid via the SKIPLY APP from the 7th of APRIL 2025 with a FINAL DEADLINE of 15th April 2025.**

4) Please note that once you re-register your child and pay the re-registration amount but then wish to cancel the same, the amount of AED 500/- shall not be refundable.

5) Parents who respond that they are not re-registering their child for the next Academic Year 2025-2026 MUST fill out the attached form to apply for a Leaving Certificate that will be issued at the end of this Academic Year.

6) For parents who do not fill out the form by 15th April, 2025 we will consider it as a case of non- registration for the next Academic Year 2025-2026.

7) Kindly fill out this form and scan it and send a printed copy back to your child's class teacher along with the scanned SKIPLY receipt for payment of the re-registration amount of AED 500/-.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)





ST. MARY'S *Catholic High School, Dubai*

RE-REGISTRATION FOR THE ACADEMIC YEAR 2025-2026

NAME OF STUDENT : _____

YEAR AND SECTION : _____

Please tick the number that applies to you.

_____ 1. **Yes,** my son/daughter is coming back for the next Academic Year 2025-2026.

_____ 2. **No,** my son/daughter is **NOT** coming back for the next Academic Year 2025-2026.

I have read all of the criteria above and I understand the conditions associated with re-registration for the next Academic Year 2025-2026.

NAME OF PARENT: _____

PARENT SIGNATURE : _____

DATE : _____