



OUR REF :

TRN : 100259955100003

Date: Tuesday, 10th September 2024

To : Parents of Students from YEAR ONE to YEAR THIRTEEN
RE: Assessments for the November 2024 Report

Dear Parents,

Greetings from St. Mary's. Please read the information carefully with regard to your child's Assessments ahead of the November 2024 report.

This is what Assessments will look like .

YEARS 11, 12 and 13 - Assessments for the November 2024 report ASSESSMENT WINDOW : Ongoing until first week of November 2024 - NO MORE THAN TWO ASSESSMENTS PER DAY Internal Assessment marks 100% (Within set Deadlines)
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YEARS 2 to 6 - Assessments for the November 2024 report ASSESSMENT WINDOW: 10th until 23rd October 2024 - NO MORE THAN TWO ASSESSMENTS PER DAY (Music, Art & Sport- Continuous AFL) YEAR 3 FRENCH - ORALS ONLY Values Ed/ PSHE/ CITIZENSHIP / Geography - In-class reading based assessment. (No memorization)

SUMMATIVE-ASSESSMENT ONE TEST <u>visibly evidenced.</u> 20 marks	AFL Presentations/ Skits/ Oral Role play / Group Work/ Pair work / PROJECT WORK/RESEARCH FORMATIVE FEEDBACK WITH STRENGTHS AND AREAS FOR IMPROVEMENT/ LEARNING LADDERS
20 MARKS	

YEARS 7 to 10 – Assessments for the November 2024 report	
ASSESSMENT WINDOW: 10th to 23rd October 2024- NO MORE THAN TWO ASSESSMENTS PER DAY (Sports Continuous AFL) (Art years 7and 8 AFL)	
SUMMATIVE-ASSESSMENT ONE TEST <u>visibly evidenced.</u> 25 marks	AFL Presentations/ Skits/ Oral Role play / Group Work/ Pair work / PROJECT WORK/RESEARCH
25 MARKS	FORMATIVE FEEDBACK WITH STRENGTHS AND AREAS FOR IMPROVEMENT/ LEARNING LADDERS

YEAR 1 – Assessments for the November 2024 report	
ASSESSMENT WINDOW: Ongoing until first week of November 2024 – Continuous AFL and Ongoing assessments as part of ongoing class work.	
AFL PROJECT WORK/HW / IN-CLASS ASSESSMENTS PORTFOLIOS / RESEARCH/ MENTAL MATH Oral Role play / Group Work/ Pair work	
FORMATIVE FEEDBACK WITH STRENGTHS AND AREAS FOR IMPROVEMENT/ LEARNING LADDERS	

All Assessments will be paper- based. Corrected Assessments will be given to students in the second week of November and will only be given to students who have completed all First Term Fee Payments. We urge parents to respectfully make timely fee payments and respect the fee payment deadlines.

Assessment Timetable will be scheduled shortly and will be posted in your child’s GC by 20th September by your child’s class teacher. For years 11, 12 and 13, their subject teachers have already begun class tests. Time tables will also be sent via the class group email.

ABSENTEES: If your child is sick , please email the class teacher and inform him/ her if your child is going to or has missed an assessment/s. Some re-assessments might be scheduled over the weekend or on a regular school day, depending on the number of assessments missed. If it is the weekend, you will be informed of the day and time to bring your child in for the same. However, children must be prepared to take a missed assessment as soon as they return to school given that they should have already been prepared in advance.

Assessments will not be credited for leave that is not justified . This will impact children's academic progress, and we urge parents not to schedule holidays during working days.

Students must not have any unauthorised material during an assessment – notes, chits of paper with written notes, any written notes concealed in the desk or on the person. If any of these are found with a student during an assessment, they will be given a zero. Students must not resort to any form of malpractice during an assessment , they must not speak to any other students during an assessment. Any form of malpractice will lead to being given a zero for that particular assessment.

We would like our children to understand the importance of developing study habits that are consistent and productive and undertaken on a daily basis and not at the last minute.

Yours sincerely,



**Mr. Paul Asir Joseph
(Principal)**

