

ST. MARY'S CATHOLIC HIGH SCHOOL

P.O. Box: 52232, DUBAI - U.A.E.

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مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

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OUR REF :

TRN : 100259955100003

DATE: Friday, 23rd June 2023

To: **Parents of students from Year One to Year Thirteen and PARENTS OF NEWLY ADMITTED STUDENTS TO THE SCHOOL.** **(END OF YEAR CIRCULAR – JUNE 2023)**

Dear Parents,

Greetings from St. Mary's Catholic High School. It has been an engaging year for all the families who belong to our larger Marian Family and we would like to take this opportunity to say a heartfelt thank you to all of our children, our parents and our teachers and staff for your extraordinary collaboration and support and your positivity through this year. Please read on for important information and updates. **WE REQUEST ALL PARENTS TO CHECK THE WEBSITE REGULARLY FOR ANY URGENT UPDATES.**

We have also issued a newsletter as we wind up this year to give you all a flavour of some of the activities the children have engaged in this year which would be uploaded on the school website tomorrow.

REPORT DAY, 26TH JUNE 2023, 7:30-10:30 am: Please note that we have already sent out report cards to the SIMS PARENT APP on Wednesday, 21st June 2023. Students with outstanding fees will not receive their report cards and final results. ***Parents who wish to meet the class teachers on the 26th June had to send the class teachers an email confirming your attendance latest by today, 23rd June 8:00 am*** and they will send you a time slot based on the number of parents attending. If the teachers have not received an email from parents, it is understood that those parents are not attending the PTA on the 26th of June 2023.

RE-REGISTRATION FOR THE NEXT ACADEMIC YEAR 2023-2024: We have been following up on re-registrations over the last two and a half months and would like to thank those parents who have respected these deadlines. Parents who have not re-registered their children for the next Academic Year including those whose children have outstanding fees must understand that they will be removed from the system on Monday (26th June) and those seats will be made available to new applicants. We have been patient for a whole year and it is already late to confirm new admissions so this will now be done immediately.

RE-EXAMINATIONS 24TH AUGUST 2023: The Re-examinations will be conducted on the 24th of August 2023 at school. Students must be in school uniform and report at 7:30 am. Re-examinations must be taken seriously and parents are reminded that students must work hard to overcome gaps in those subjects. All students having a re-examination MUST report for the re-exams. Promotion to the next year will not be done in case of absences.

TEXT BOOK ORDERS AND COLLECTION FOR THE NEXT ACADEMIC YEAR 2023-2024: We have attached a separate circular to this one detailing how book collections are to be followed. Please read through it very carefully.

RE-OPENING FOR THE NEXT ACADEMIC YEAR 2023-2024: The Academic Year will begin from the 28th of August 2023 for all students from years One through Thirteen. School timings are 7:10 am until 1:40 pm.

SCHOOL OFFICE CLOSURE: The school office will be open tomorrow, Saturday, 24th June from 8:00 am to 12:00 pm. The school office will be closed during the Eid Break from 27th June until 2nd July 2023 (inclusive) The last working day for the office is 7th July 2023. **The timings for 3rd to 7th of July 2023 will be from 8:00 am to 12:30 pm.** We will be having civil work carried out on the premises during this closure and so the premises will be completely closed. The office closure includes emails to all members of the school's leadership and administration as well. Emails received until the 7th of July will be replied to. After that, parents are requested to kindly email any queries or concerns after the 15th of August 2023. Please note that those parents who clear outstanding fee dues during the period of office closure will receive receipts and report cards only once the office resumes. The office will resume working from the 15th of August 2023.

Parents of New Admissions, however, must continue to email copies of the Leaving/Transfer Certificate as soon as you receive it from your child's school. Email these copies only to arabicsec-smchs@smgeducation.org

PEARSON EDEXCEL RESULTS FOR YEARS 11, 12 (IAS) AND 13: Students from Year 13 will receive their results on the 17th of August 2023 and Year 11 students will receive their results on the 24th of August 2023. Parents are advised to kindly follow the school website for further updates on Pearson Edexcel Results.

All year 11 and 13 students have been given their Results Plus passwords for accessing results in August 2023. Any login issues have already been sorted out.

APPLICATIONS TO TWO YEAR A-LEVEL PROGRAMME FOR YEAR 11 STUDENTS:

Parents of students studying in Year 11, please note that deadline for all A-Level applications is 26th June 2023.

Payment of Term Fees:

All FIRST TERM FEES MUST be paid via the SKIPLY APP or a direct Bank Transfer between the 20th of August and the 20th of September 2023. First Term fees that are not paid by the 20th of September 2023 will then be considered as OUTSTANDING. Please respect the fee payment deadlines. Second Term fees must be paid between the 1st of December 2023 and 15th January 2024. The new FEE STRUCTURE for the next academic year 2023-2024 has been uploaded to the school website.

The school's RAK Bank account is mentioned below:

Account Name: **St.Mary's Catholic High School**

Account No: **0182154991001**

IBAN No.: **AE860400000182154991001**

Bank: **The National Bank of Ras Al-Khaimah**

SWIFT CODE: **NRAKAEAKXXX**

Once a transfer has been made, please share the transfer details, the student name, Year & section and student's SIMS ID number through email to:

"fee-smchs@smgeducation.org"

SCHOOL UNIFORM:

(THERE IS A SMALL AMENDMENT TO SCHOOL SHOES AS PART OF THE SCHOOL UNIFORM based on feedback from students and parents)

Please check the attached SCHOOL **UNIFORM POLICY** and circular for **PROCEDURAL GUIDELINES** for the purchase of school uniforms in August 2023.

BOARD EXAMINATION FEES:

We would like you to be informed well in advance that **EDEXCEL LONDON BOARD EXAMINATION FEES** will be collected in the month of **NOVEMBER 2023** for students in years **ELEVEN** and **THIRTEEN**. We trust that this will help you to budget accordingly. You can check your **KHDA Parent-School contract** when released by **KHDA** for the **BOARD EXAM FEE AMOUNT** for each year group.

RECOMMENDATION LETTERS:

Parents whose children require recommendation letters from teachers are reminded that these will only be available after the 28th of August 2023.

APPLICATIONS FOR LEAVING CERTIFICATES YEARS 1-10 & 12:

While we have already issued Leaving Certificates to parents who had requested for these, please note that additional requests for **LEAVING CERTIFICATES** must be now made either before the 5th of July 2023 or after the 16th of August 2023. Leaving Certificates cannot be issued during the period of office closure.

APPLICATIONS FOR LEAVING CERTIFICATES YEARS 11&13:

Parents of students in Year 11, 12 and 13 are reminded that Leaving Certificates must be applied for but can be issued only after Pearson Edexcel Results are issued in August 2023. Please note that the process is not immediate as results have to be approved by KHDA. Students in Years 11, 12 and 13 have to apply for a leaving Certificate by filling out the form available on the school website.

APPROVED KHDA CALENDAR FOR ACADEMIC YEAR 2023-2024:

Parents are requested to check the approved KHDA School Calendar for the Academic Year 2023-2024 that has been attached to this circular for your easy reference. This will help you plan ahead. If the regulators make any changes to the same we will inform you immediately. Please note that only emergency medical leave will be approved during school days. Leave for family holidays and celebrations must coincide with the school holidays as per the KHDA calendar. Leave for events like graduations, weddings, parties etc will not be granted during school days and if absences like

this occur during exams, there will be no re-exams in that case. We expect parents to respect these dates and not request leave during school days.

KEY DATES IN THE APPROVED KHDA CALENDAR

Parents are strongly reminded not to plan holidays/ celebrations and other events outside the approved holiday slots in the calendar as these will be not be approved.

28 th AUGUST 2023	School re-opens for ALL STUDENTS
29 th SEPTEMBER 2023	Prophet's (P.B.U.H) Birthday
30 th OCTOBER 2023	Holiday for all students
10 th NOVEMBER 2023	Holiday for all students
1 st DECEMBER 2023	Martyr's Day
11 th DECEMBER 2023 – 1 ST JANUARY 2024 (Inclusive)	Winter Break
2 nd JANUARY 2024	School re-opens after the Winter Break
16 th JANUARY – 1 ST FEBRUARY 2024	First Term Examinations in the morning. Regular lessons after break. Students will not be allowed to go home after the morning's exam.
2 nd FEBRUARY 2024	Term break for all students
15 th FEBRUARY 2024	Sports Day Years 5-13 (subject to change)
23 rd FEBRUARY 2024	Sports Day Years 1-4
11 th -22 nd MARCH 2024 15 th , 16 th & 17 th APRIL 2024	Mock Examinations years 11 and 13
25 th MARCH – 5 TH APRIL 2024 (inclusive)	Spring Break
9 th to 12 th APRIL 2024	Eid Al Fitr (subject to government declaration)
15 th & 16 th MAY 2024	Final exams in parallel with regular lessons
17 th MAY 2024	Study Holiday
20 th to 31 st MAY 2024	Final Exams and students go home at 11:00 am
17 th & 18 th JUNE 2024	Eid Al Adha (subject to government declaration)
28 th JUNE 2024	Report Day & Last working day for students and teachers

Please note that the GL EXAMS usually take place during the month of May and June.

GL AND NGRT TEST RESULTS:

Parents are reminded that the GL and NGRT test results will be sent to your child's school email ID before the 7th of July 2023.

INTERNATIONAL BENCHMARK TESTS FOR THE ACADEMIC YEAR 2023- 2024 AND APPLICABLE PAYMENTS :

Parents are requested to kindly go through this table carefully so that you will be aware of which International Benchmark tests are applicable to your child. Payments will be via Skiplly and will be advised in September 2023.

PRIMARY SCHOOL

YEAR ROUP	NGRT	CAT-4	GL	IBT ARABIC A	IBT ARABIC B
YEAR 1	NA	NA	NA	NA	NA
YEAR 2	YES	NA	NA	NA	NA
YEAR 3	YES	NA	NA	NA	NA
YEAR 4	YES	YES	YES	NA	NA
YEAR 5	YES	YES	YES	YES	YES
YEAR 6	YES	NA	YES	YES	NA

SECONDARY SCHOOL

YEAR GROUP	NGRT	CAT-4	GL	IBT ARABIC A	IBT ARABIC B
YEAR 7	YES	YES	YES	YES	YES
YEAR 8	YES	NA	YES	YES	NA
YEAR 9	YES	YES	YES	YES	YES
YEAR 10	YES	NA	YES	YES	NA
YEAR 11	NA	NA	YES	YES	NA
YEAR 12	NA	NA	NA	NA	NA
YEAR 13	NA	NA	NA	NA	NA

New students admitted in years 6, 8 and 10 for the new Academic Year 2023-2024 will have to appear for the CAT-4 examination.

ORIENTATION FOR PARENTS AND NEW STUDENTS OF YEARS ONE, TWO THREE & FOUR (This is applicable only to newly admitted students for the next academic year) :

There will be an Orientation Meeting before the start of the Academic Year on the 25th of August 2023 at 8:00 AM in the MAIN HALL. . You will be given some orientation about the school's expectations from parents. You will also be introduced to your child's class teacher and you will have the opportunity to settle any doubts you might have.

PARENTS OF STUDENTS JOINING OUR SCHOOL ARE REQUESTED TO KINDLY SEND THE COPY OF THE LEAVING CERTIFICATE AS SOON AS YOU RECEIVE IT FROM YOUR CHILD'S CURRENT SCHOOL TO:

arabicsec-smchs@smgeducation.org

Parents of students joining SMCHS for the next Academic Year are requested to kindly keep in touch with all updates on our school website.

Write to Lise-Ann on l.pinto-smchs@smgeducation.org if there is something particularly urgent.

Please note that our school office is closed on the first and third Saturdays of every month and the administrative staff work on the second and fourth Saturdays of every month from 8:00 am to 12:00 pm.

We take this opportunity to wish you a Happy and Safe Summer Holiday ! God Bless you all! We hope that you will all get to spend some restful and meaningful quality time as families. We would also like to express our deepest gratitude for your unwavering support and love through the year. Your kindness and caring has been deeply appreciated.

Eid Mubarak

to all of our Marian families.
We pray for God's abundant
blessings of love and peace be
bestowed upon all the families.



Yours sincerely,

A handwritten signature in green ink, appearing to read "Paul Asir Joseph".

Mr. Paul Asir Joseph
(Principal)



PARENT-TEACHER MEETING: SECOND REPORT DAY:

26th JUNE, 2023 (7:30 – 10:30 am)

ALL CLASS TEACHERS (YEARS 1-11) IN THEIR RESPECTIVE CLASSES

A-LEVEL SCIENCE BOYS' YEAR 12 CLASS TEACHER, Ms. Honey : BIOLOGY LAB

A-LEVEL SCIENCE GIRLS' YEAR 12 CLASS TEACHER Ms. Renuka : CHEMISTRY LAB

A-LEVELS COMMERCE BOYS & GIRLS year 12 and year 13, Ms. Elsa and Ms. Omana:

ROOM NO. 200 GIRLS' GR. FLOOR CORRIDOR

SENIOR LEADERS IN THEIR RESPECTIVE OFFICES

Ms. Charlotte in 10D Ms. Lovey with Ms. Shalini in 6C

Ms. Viji in her office, Ms. Susanna in the Physics Lab, Ms. Taha & Ms. Orfan in Ms. Taha's office , Ms. Bindu A- in her office

ALL SUBJECT LEADERS who are not class teachers or not mentioned above IN THE LADIES' MAIN STAFFROOM

Ms. Sreeparna, Ms. Shanila, Ms. Jeraldlin, Ms. Judith, Ms. Tabeetha , Ms. Bindu H, Ms. Mary Augustine,

Counsellors : Ms. Natasha – A-Level room 1 (Boys' ground floor)

Mr. Chandra , Ms. Carol , Ms. Rusthana and Ms. Amani to guide parents

SCHOOL FEES 2023-2024

CLASS	TUITION FEE 1ST TERM	ANNUAL FEE	TEXT BOOKS	COM/LAB FEE 1ST TERM	SIMS CAPITA LONDON	ADDITIONAL STUDY MATERIAL	TOTAL 1ST TERM	TUITION FEE 2ND TERM	COM/LAB FEE 2ND TERM	TOTAL 2ND TERM	GRAND TOTAL 2023-24
YEAR 1	3213	1670	322	116	105		5426	3217		3217	8643
YEAR 2	3213	1670	376	116	105		5480	3217		3217	8697
YEAR 3	3583	1670	429	116	105		5903	3575		3575	9478
YEAR 4	3583	1670	483	116	105		5957	3575		3575	9532
YEAR 5	3945	1505		116	105	131	5802	3943		3943	9745
YEAR 6	3945	1505		116	105	131	5802	3943		3943	9745
YEAR 7	4288	1475		116	105	131	6115	4285		4285	10400
YEAR 8	4288	1502		116	105	131	6142	4285		4285	10427
YEAR 9	4822	1572		399	105	131	7029	4823		4823	11852
YEAR 10	5540	1547		777	105	131	8100	5535		5535	13635
YEAR 11	5540	1547		777	105	131	8100	5535		5535	13635
YEAR 12 (SCI)	6905	1651		1092	105	131	9884	6907		6907	16791
YEAR 12 (COM)	6905	1651			105	131	8792	6907		6907	15699
YEAR 13 (SCI)	6905	1651		1092	105	131	9884	6907		6907	16791
YEAR 13 (COM)	6905	1651			105	131	8792	6907		6907	15699

Note : For Year 12 and Year 13 students, who have Non-Science subjects need not pay AED 1,092/- towards COM/LAB Fees.



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OUR REF :

TRN : 100259955100003

Friday, 23rd June 2023

**To: ALL Parents of students from Year One to Year Thirteen
(including ALL NEW ADMISSIONS) - BOOK SALES AND
COLLECTION OF STATIONERY**

Dear Parents,

Greetings from Saint Mary's. Please read through this update carefully with reference to the purchase of textbooks and collection of school stationery.

VERY IMPORTANT:

IF YOU HAVE MORE THAN ONE CHILD IN THE SCHOOL AND WISH TO COMPLETE ALL BOOK PURCHASES ON ONE DAY FOR ALL YOUR CHILDREN, THEN PLEASE COME ON THE DATE ASSIGNED TO YOUR OLDEST CHILD.

PLEASE NOTE THAT STAMPED AND VERIFIED COPIES OF THE BOOKLISTS WERE RETURNED TO STUDENTS YESTERDAY. However, verified booklists could not be given to students if the advance payment had not been made.

SCHEDULE FOR BOOK SALES:

(We will do our best to accommodate siblings)

BOYS' GROUND FLOOR CORRIDOR

DATE	DAY	TIME	YEAR GROUPS
21 st August	Monday	8:00 am – 1:00 pm	YEARS 1 & 2 (including new admissions to Year2)
22 nd August	Tuesday	8:00 am– 1:00 pm	YEARS 3 & 4 (including new admissions)
23 rd August	Wednesday	8:00 am- 1:00 pm	YEARS 5 & 6 (including new admissions)
24 th August	Thursday	8:00 am – 1:00 pm	YEARS 7 & 8 (including new admissions)
25 th August	Friday	7:30 am-11:30 am	YEARS 9, 10 & 11 (including new admissions)

1) Parents will first have to visit the rooms assigned for BOOKS as per the guidelines on that morning.

2) Please carry your VERIFIED BOOK order LIST with you without fail.

3) There will be waiting rooms to prevent over crowding .

4) Please co-operate with the staff who will be on hand to assist you.

5) There will be separate rooms for collection of school stationery and notebooks.

6) Only GATE 4 to be used for entry.

Yours sincerely

Mr. Paul Asir Joseph
(Principal)



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OUR REF :

TRN : 100259955100003

Friday, 23rd June 2023

**To: ALL Parents of students from Year One to Year Thirteen
(including ALL NEW ADMISSIONS) - **UNIFORM SALES** -
Boys White Polo Tees, Sports Uniforms and Hoodies.**

Dear Parents,

Greetings from Saint Mary's. Please read through this update carefully with reference to the purchase of school uniforms.

The uniforms that will be available on the school premises are:

- 1) White Polo Tees for boys (**GIRLS'GROUND FLOOR CORRIDOR**)
- 2) Sports Uniforms for girls and boys (**GIRLS'GROUND FLOOR CORRIDOR**)
- 3) Hoodies (for Winter) (**GIRLS'GROUND FLOOR CORRIDOR**)
- 4) Girls blue blouses and grey skirts (**PERIWINKLE - MAIN HALL**) –except 25th August, location will be advised when parents arrive in the morning.
- 5) Boys" navy blue trousers (**PERIWINKLE- MAIN HALL**) –except 25th August, location will be advised when parents arrive in the morning.

**PLEASE PRINT THE ORDER FORM ATTACHED TO THIS
CIRCULAR. ONE FORM PER CHILD.**

SCHEDULE FOR UNIFORM SALES:

(We will do our best to accommodate siblings)-

GIRLS' GROUND FLOOR CORRIDOR

DATE	DAY	TIME	YEAR GROUPS
21 st August	Monday	8:00 am – 1:00 pm	YEARS 1 & 2 (including new admissions to Year 2)
22 nd August	Tuesday	8:00 am– 1:00 pm	YEARS 3 & 4 (including new admissions)
23 rd August	Wednesday	8:00 am- 1:00 pm	YEARS 5 & 6 (including new admissions)
24 th August	Thursday	8:00 am – 1:00 pm	YEARS 7 & 8 (including new admissions)
25 th August	Friday	7:30 am-11:30 am	YEARS 9, 10 & 11 (including new admissions)

- 1) Parents will first have to visit the rooms assigned for checking the sizes of uniforms.
- 2) Please carry your order form with you without fail. One form per child.**
- 3) There will be waiting rooms to prevent over crowding .
- 4) Please co-operate with the staff who will be on hand to assist you.
- 5) Once order forms have been filled, parents will be directed to the cashiers to make payments.
- 6) After payments have been made, parents may take their stamped receipts to collect the uniforms from the collection rooms.
- 7) Only GATE 4 to be used for entry.

Yours sincerely



Mr. Paul Asir Joseph
(Principal)





St. Mary's Catholic High School, Dubai

Uniform Order Form

Name:

Date:

Class:

House: UNICORN / RED GRYFFON / GREEN PEGASUS / BLUE PHOENIX / YELLOW

ITEM	Unit price	Order quantity	Total Price	Quantity Delivered	REMARKS
HOODIES					
4 6 8 10 12 14	85AED				
16 S M L XL 2XL 3XL	90 AED				
BOYS WHITE POLO T-SHIRT					
2 4 6 8 10	35 AED				
12 14 16	40AED				
S M L XL 2XL 3XL	45 AED				
POLO SPORTS T-SHIRTS					
2 4 6 8 10	35 AED				
12 14 16	40 AED				
S M L XL 2XL 3XL	45 AED				
DRI- FIT LONG PANTS					
2 4 6 8	45 AED				
10 12 14	50 AED				
16 S M L XL 2XL 3XL	55 AED				
TOTAL COST					

Payment Status:

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+٩٧١ ٤ ٣٣٦٨١١٩ : فاكس

OUR REF :

TRN : 100259955100003

Date: 23rd June , 2023

To: Parents of STUDENTS FROM YEAR ONE TO YEAR THIRTEEN

Re: CLARIFICATIONS REGARDING UNIFORM POLICY FOR ACADEMIC YEAR 2023 – 2024

Dear Parents,

Please read through the Uniform Policy carefully.

SCHOOL UNIFORM

Girls' Shirt:

All girls will continue to wear the light blue blouse with the school logo. **We request parents to kindly make sure that the size selected for your daughter is appropriate with a slightly looser fit for a more modest appearance.**

Girls' Skirt :

Girls will also continue to wear the existing grey skirt, but we would appeal to all parents to make sure that the skirts purchased for your daughter, are worn modestly and are of appropriate length. (must cover the knees while seated). **It has been an unpleasant experience to have to constantly correct our young ladies for the often immodest length of their skirts and we strongly urge all parents to take strict cognizance of the same and to ensure that your daughters' skirts are well below the knee. Do take into account sudden gains in height when you purchase the skirts.**

Boys' Uniform :

Boys will also continue to wear the white T-Shirt with the school logo and navy blue trousers.

Boys' and Girls' Sports Uniform :

Boys and girls throughout the school will wear dark navy blue track pants and a T-shirt in their respective house colours with the house logo on the back and the school logo in front.

SHOES (GIRLS):

GIRLS will be allowed to wear sports shoes (ONLY FULL WHITE) on the days they have sports . On other days, all girls MUST wear BLACK SHOES with GREY SOCKS. **The BLACK SHOES MAY BE FORMAL OR EVEN SPORTS SHOES . In the past we used to mandate only formal shoes but after suggestions from parents and students about comfort and practicality , we will accept black sports shoes as well. A white sole will also be permitted but there must not be any other colour or design on the shoes.**

Sports shoes must be **regular white**. No additional colours, whatsoever will be accepted. If the shoes have laces, the laces must be the same plain colour as the shoes. **No converse or canvas shoes or boots will be allowed. We would ask you also not to allow your daughter to wear boys' shoes.**

SHOES (BOYS)

BOYS will be allowed to wear sports shoes (ONLY FULL WHITE) on the days they have sports . On other days, all boys MUST wear BLACK SHOES with GREY SOCKS. **The BLACK SHOES MAY BE FORMAL OR EVEN SPORTS SHOES . In the past we used to mandate only formal shoes but after suggestions from parents and students about comfort and practicality , we will accept black sports shoes as well. A white sole will also be permitted but there must not be any other colour or design on the shoes.**

Sports shoes must be **regular white**. No additional colours, whatsoever will be accepted. If the shoes have laces, the laces must be the same plain colour as the shoes. **No converse or canvas shoes or boots will be allowed.**

We would advise parents to buy simple school footwear for your children. This will be more economical for you and will also ensure that the shoes are in keeping with the school regulations.

WINTER HOODIE :

The winter hoodie also continues to be the same. Year 12 and 13 students are allowed to wear their school Varsity jackets and those students on the school sports teams are allowed to wear the school sports team jacket.

Kindly note that on those days when students have sports they **MUST** wear the complete PE uniform and no excuses will be entertained. However, on all other days, students are not permitted to wear the PE uniform or even a combination of it with the regular school uniform. On days when students do not have sports and / or activities, they **MUST** wear the regular school uniform.

All boys **MUST** wear an under- shirt or vest. Kindly note that it **MUST** be **ONLY WHITE** in colour. Similarly, all girls **MUST** wear a vest or camisole that **MUST** be **ONLY WHITE** in colour.

We would also like all parents and students to be aware that uniform infractions will be dealt with very strictly . Parents will receive an email for a breach of uniform regulations (this includes the use of accessories, nail polish, hair highlights, tints or colour etc. which is not permitted). Three uniform infractions will result in students being asked to spend a day home under suspension which will also be reflected in their personal student record.

We appeal to parents to co-operate with us in ensuring that children leave for school in the morning in a uniform which is clean, orderly and worn with dignity. The way the children dress says much about the image of the school, and, quite frankly, the attitude of the children and their level of co-operation, in some cases, has been very disappointing and at times very frustrating. We also appeal to parents to make sure that all students maintain a good sense of personal hygiene and are particular about daily hygiene routines. **PLEASE MAKE SURE THAT NO HAIR COLOUR / TINTING / HIGHLIGHTING IS DONE OVER ANY HOLIDAY BREAKS FOR YOUR CHILD'S HAIR. WE WILL ASK YOU TO HAVE IT REMOVED if this is the case.**

Hair and Jewellery : BOYS

- Hair should be kept short, combed neat and tidy.
- No spiked hairstyles allowed; no gel and no tints.
- Boys are not allowed to wear jewellery; except for a simple wristwatch any other item will be confiscated.
- No piercings or tattoos are allowed.

Hair and Jewellery : GIRLS

- Hair must be neatly tied back with a white, navy blue or black hair-tie.
- **No coloured tints / or even full hair colour will be allowed. Kindly do not even allow your daughter to tint her hair for festive occasions and / or holidays as she will return to school with the same and that will not be permitted. Artificial hair colour takes a number of months to completely wash out and hence NO EXCUSES WILL BE ENTERTAINED TO THIS EFFECT.**
- Besides stud earrings and a simple wristwatch, no other jewellery or accessory is allowed. The earrings must only be worn in the regular lower earlobe area and not on any other part of the ear.
- No piercings or tattoos are allowed.

Students should show respect for their uniform and they are also asked to keep their uniform and their shoes clean and tidy at all times.

PERSONAL HYGIENE :

Personal hygiene is to be strictly maintained by ALL students and we encourage you dear parents to ensure that students follow a daily routine of bathing and coming to school with their hair neatly combed, their uniform ironed and their appearance fresh and ready to start the school day. Keeping in mind the hot and humid weather conditions prevalent for a major part of the school year, it is advisable for older students to use a light deodorant after sports or outdoor lessons. **It must be noted here that students must not spray these in the classroom as it is often detrimental to some of their classmates who suffer from allergies or asthma.**

‘Coloured Clothes ‘ Days

On occasion, permission is given to students to dress down and wear coloured clothes to school.

Students are asked to observe the following guidelines :

- Headgear of any kind (i.e. hats, caps, bandanas, sweatbands etc.) may not be worn. Halter, low cut, off-the-shoulder and transparent tops, those with spaghetti straps plus tank tops and muscle (sleeveless) shirts are not considered appropriate clothing for the school environment and **MUST NOT BE WORN ON ‘COLOURED CLOTHES’ DAYS.**
- Tops must be long enough to cover a student’s midriff.
- Any clothing displaying an inflammatory slogan, defamatory, suggestive or offensive language, or those promoting illegal activities or products (i.e. tobacco, drugs or alcohol) is prohibited.

Students who fail to observe these guidelines will not be allowed to attend classes and parents will be called to school to either bring in appropriate clothing or to take the child home.

Please read the attached Coloured Clothes Day Policy.





COLOURED CLOTHES DAY DRESS CODE

Together with the School's Senior Student Council, we have arrived at a **Coloured Clothes Day Dress Code** as a ready reference for both Parents and Teachers to have a clear idea of what is not acceptable for any student of the school to wear whenever the school invites students' to wear coloured clothes or on days like 'Ethnic Day', 'Talent Show' etc. We have worked with the Students Council following suggestions from parents, students, teachers and our experiences with some instances of inappropriate clothing on 'Coloured Clothes Days.' We would like our students to enjoy these days in a responsible manner.

IT IS NOT PERMITTED FOR ANY STUDENT TO WEAR THE FOLLOWING:

GIRLS

Any shorts, dress, skirt that is above the knee (All clothing must be below the knee)

No Jeans/ trousers that are RIPPED/ DISTRESSED above the knee

No RIPPED/ DISTRESSED Tights

No see-through/ transparent blouses/ t-shirts / dresses

No fish net / lace stockings (SIMPLE OPAQUE COLOURED STOCKINGS ONLY)

No off-shoulder tops/ blouses/ dresses/ any upper body wear

No low necklines

No upper body wear/ blouses/ tops/ t-shirts that are midriff revealing

No strappy/ spaghetti strapped tops/ blouses/ vests/ t-shirts/ dresses

No backless or strapped 'cholis' (worn with a sari)

No tattoos and extra piercings (other than earrings)

BOYS

No tank t-shirts (sleeveless t-shirts that are deeply cut in)

No inappropriate signs or slogans on clothing

No piercings and tattoos

No shorts above the knee (Short Pants must be below the knee)

Any student found not complying with the above will be kept in a private office area until a parent (who will be contacted) brings in some appropriate clothing.

August 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	.	.	.

School Days: 4

September 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	.	.	.	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	.

School Days: 20

October 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31

School Days: 21

November 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	.	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	.	.	.

School Days: 21

December 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	.	.	.	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

School Days: 5

January 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31

School Days: 22

February 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	.	.	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	.	.	.

School Days: 20

March 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	.	.	.	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

School Days: 16

April 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30

School Days: 13

May 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	.	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	.	.

School Days: 22

June 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

School Days: 18

July 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31

School Days: 0

Academic Year (Total School Days) (Minimum days required to submit the calendar is 182)
The total number of days that students formally attend school and includes instructional days, examinations, academic and non-academic activities.

Total days
182