



OUR REF :

TRN : 104153998000003

Date: 21st August 2025.

**To : ALL PARENTS OF NEWLY ADMITTED STUDENTS TO
THE SCHOOL - SUBMISSION OF TRANSFER
CERTIFICATE OR LEAVING CERTIFICATE.**

Dear Parents,

Greetings from Saint Mary's Catholic High School. This is a very important communication being sent out to parents of those children who have recently been admitted for the new academic year 2025 2026.

Kindly note the following important information regarding your child's registration with KHDA and subsequent admittance into the school for the first day.

Those students who are joining us from schools in Dubai must submit the transfer certificate or leaving certificate by the **23rd of August 2025**. Please note that as per regulatory mandates, students who have not submitted the transfer certificate or leaving certificate are not allowed to attend classes until the registration process with KHDA has been completed.

For those students joining our school from outside Dubai and abroad please note that the attested leaving certificate also needs to be submitted by the **23rd of August 2025** otherwise will not be able to join classes from the 25th of August until registration has been completed in the KHDA system.

Please read this as urgent and kindly follow up with the school regarding this matter.

Yours sincerely,

Mr. Paul Asir Joseph
(Principal)

