



OUR REF : .....

TRN : 100259955100003

Date : 18<sup>th</sup> August 2025.

# NOTICE

Dear Parents,

To facilitate payment of school fees for the new academic session, 2025-2026, listed below are the payment options:

## 1. Payment through Skiplly App:

Please follow the steps mentioned in the Skiplly Payment Guide.

<https://www.stmarysdubai.com/parents-info/skiplly-mobile-payment-gateway/>

Kindly note that Skiplly is a payment gateway and it will not show the reducing balance of the fee for the student.

## 2. Company Cheques: In favour of ST MARYS CATHOLIC HIGH SCHOOL DUBAI.

Please mention the DC Student Registration Number, Name, Year & Section of the student, behind the cheque leaf.

## 3. Manager's Cheques: In favour of ST MARYS CATHOLIC HIGH SCHOOL DUBAI.

Please mention the DC Student Registration Number, Name, Year & Section of the student, behind the cheque leaf.

## 4. Details of Bank Transfer -

Bank Name : THE NATIONAL BANK OF RAS AL-KHAIMAH

Account Name : ST MARY CATHOLIC HIGH SCHOOL DUBAI

Account Number : 0183378610001

IBAN Number : AE490400000183378610001

# ST. MARY'S CATHOLIC HIGH SCHOOL

P.O. Box: 52232, DUBAI - U.A.E.

Tel. : +(971) 4 3370252

E-mail : maryscol@emirates.net.ae

Fax : +(971) 4 3368119

website : www.stmarysdubai.com



# مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

maryscol@emirates.net.ae : بريد إلكتروني

هاتف : +٩٧١ ٤ ٣٣٧٠٢٥٢

www.stmarysdubai.com : موقع ويب

فاكس : +٩٧١ ٤ ٣٣٦٨١١٩

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Please send the transaction details through email to [fee-smchs@smgeducation.org](mailto:fee-smchs@smgeducation.org). Kindly mention the DC Student Registration Number, Name, Year & Section of the student.

- NO PERSONAL CHEQUES WILL BE ACCEPTED.
- NO CASH DEPOSITS OR CHEQUE DEPOSITS SHOULD BE MADE DIRECTLY TO THE SCHOOL'S BANK ACCOUNT.

## PAYMENT OF TERM FEES:

Please refer to the new KHDA approved FEE STRUCTURE for the next academic year 2025-2026.

The payment window for the First term fees for the Academic year 2025-2026 is 15th August -5th September 2025. The payment window for the Second term fees for the Academic year 2025-2026 is 1st December 2025 -5th January 2026. Please respect the fee payment deadlines.

The school's RAK Bank account is mentioned below:

**Account Name: St Marys Catholic High School Dubai**

**Account No: 0183378610001**

**IBAN No.: AE490400000183378610001**

**Bank: The National Bank of Ras Al-Khaimah**

**SWIFT CODE: NRAKAEAKXXX**

Once a transfer has been made, please share the transfer details, the student name, Year & section and student's DC ID number through email to "[fee-smchs@smgeducation.org](mailto:fee-smchs@smgeducation.org)"

## FINANCE-RELATED EMAILS:

- 1) **fee-smchs@smgeducation.org** ALL FEES Related matters (payments): Kindly make sure to send the transaction details with the required SUBJECT Header for quick validation of your concerns and attached proof of payment. (Mode of Payment / Particulars/ Amount / Student ID) SKIPLY/ TERM 1 FEES/ 4,800 Dhs / 002563 / Kiandra Smith / 11A SIMS Student Registration Number Request must also be sent to the email above.
- 2) **finance-smchs@smgeducation.org** ALL INVOICE, ACCOUNTS RECONCILIATION, TC and other related matters. Kindly make sure to send the transaction details with the required SUBJECT Header for quick validation of your concerns and attached proof of payment. (Particulars/ Student Details) Request for Pro-Forma Invoice / 002536 / Kiandra Smith / 11A

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We would like to remind ALL parents that timely fee payments are important for the sustained functioning of the school. We urge parents not to delay fee payments and ensure that you have paid well within the stipulated fee payment window for each term.

Thanking you

Yours Sincerely

MR. PAUL ASIR JOSEPH  
PRINCIPAL

