

ST. MARY'S CATHOLIC HIGH SCHOOL

P.O. Box: 52232, DUBAI - U.A.E.

Tel. : +(971) 4 3370252

E-mail : maryscol@emirates.net.ae

Fax : +(971) 4 3368119

website : www.stmarysdubai.com



مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢ - دبي - الإمارات العربية المتحدة

maryscol@emirates.net.ae : بريد إلكتروني

+٩٧١ ٤ ٣٣٧٠٢٥٢ : هاتف

www.stmarysdubai.com : موقع ويب

+٩٧١ ٤ ٣٣٦٨١١٩ : فاكس

OUR REF :

TRN : 100259955100003

DATE: Friday, 1st July 2022

To: Parents of students from Year One to Year Thirteen (END OF YEAR CIRCULAR - JULY 2022) and PARENTS OF NEWLY ADMITTED STUDENTS TO THE SCHOOL.

Dear Parents,

Greetings from St. Mary's Catholic High School. It has been a very different year for all the families who belong to our larger Marian Family and we would like to take this opportunity to say a heartfelt thank you to all of our children, our parents and our teachers and staff for your extraordinary collaboration and support and your positivity through this year. Please read on for important information and updates. **WE REQUEST ALL PARENTS TO CHECK THE WEBSITE REGULARLY FOR ANY URGENT UPDATES.**

A detailed circular / process map for the sale of the BOYS' POLO TEES, HOODIES AND THE SPORTS UNIFORMS WILL BE ISSUED IN THE FIRST WEEK OF AUGUST. PLEASE CHECK THE WEBSITE FOR THE SAME. THAT CIRCULAR WILL ALSO HAVE ATTACHED ORDER FORMS THAT MUST BE PRINTED AS A SINGLE COPY PER CHILD AND BROUGHT WITH YOU ON THE DAY OF THE SALE OF UNIFORMS.

EID MUBARAK:

We would like to take this opportunity to wish all our Marian Family members a peaceful and blessed Eid. Our prayers are with you all at this special time and we pray that you all enjoy meaningful an quality time with your families. Please remember to stay safe and enjoy the festival in the tranquillity of home and family.



RE-REGISTRATION FOR THE NEXT ACADEMIC YEAR 2022-2023:

We have been following up on re-registrations over the last two and a half months and would like to thank those parents who have respected these deadlines. Parents who have not re-registered their children for the next Academic Year including those whose children have outstanding fees must understand that they will be removed from the system today and those seats will be made available to new applicants. We have been patient for a whole year and it is already late to confirm new admissions so this will now be done immediately.

RE-EXAMINATIONS 24TH AUGUST 2022:

The Re-examinations will be conducted on the 24th of August 2022 at school. Students must be in school uniform and report at 7:30 am. Re-examinations must be taken seriously and parents are reminded that students must work hard to overcome gaps in those subjects.

TEXT BOOK ORDERS AND PURCHASE FOR THE NEXT ACADEMIC YEAR 2022-2023:

The Book circular has been attached to this Year End circular for you to read carefully. Please read it carefully and kindly respect the deadline for ordering books and making payments on the online portal.

RE-OPENING FOR THE NEXT ACADEMIC YEAR 2022-2023:

The Academic Year will begin from the 29th of August 2022 for all students from years One through Thirteen. School timings are 7:10 am until 1:40 pm

SCHOOL OFFICE CLOSURE:

The school office will be open tomorrow, Saturday, 2nd July from 8:00 am to 12:00 pm. The last working day for the office is 7th July 2022. **The timings for 4th to 7th of July 2022 will be from 8:00 am to 12:30 pm.** We will be having a lot of structural and civil work carried out on the premises during this closure and so the premises will be completely closed. The office closure includes emails to all members of the school's leadership and administration as well. Emails received until the 7th of July will be replied to. After that, parents are requested to kindly email any queries or concerns after the 16th of August 2022. Please note that those parents who clear outstanding fee dues during the period of office closure will receive receipts and report cards only once the office resumes. The office will resume working from the 16th of August 2022.

Parents of New Admissions however must continue to email copies of the Leaving/Transfer Certificate as soon as you receive it from your child's school. Email these copies only to arabicsec-smchs@smgeducation.org

PEARSON EDEXCEL RESULTS FOR YEARS 11, 12 (IAS) AND 13:

Students from Year 13 will receive their results on the 18th of August 2022 and Year 11 students will receive their results on the 25th of August 2022. Parents are advised to kindly follow the school website for further updates on Pearson Edexcel Results.

All year 11 and 13 students have been given their Results Plus passwords for accessing results in August 2022. However you are being reminded to login immediately and if there are any issues, kindly email Ms. Vichitra. Please do not wait until August as at that time due to heavy traffic on the site you might not be able to login.

APPLICATIONS TO TWO YEAR A-LEVEL PROGRAMME FOR YEAR 11 STUDENTS:

Parents of students studying in Year 11 are requested to kindly go through the separate circular on admissions to A-Level that has been attached to this End of Year letter.

Payment of Term Fees :

All FIRST TERM FEES MUST be paid via the SKIPLY APP or a direct Bank Transfer between the 20th of August and the 30th of September 2022. First Term fees that are not paid by the 30th of September 2022 will then be considered as OUTSTANDING. Please respect the fee payment deadlines. Second Term fees must be paid between the 1st of December 2022 and 31st January 2023. There are NO CHANGES to the FEE STRUCTURE for the next academic year 2022-2023. There has been no fee increment and the fees for all year groups stand the same as the current year. You can find the fee table on the school website shortly.

The school's RAK Bank account is mentioned below:

Account Name: St.Mary's Catholic High School

Account No: 0182154991001

IBAN No.: AE860400000182154991001

Bank: The National Bank of Ras Al-Khaimah

SWIFT CODE: NRAKAEAKXXX

Once a transfer has been made, please share the transfer details, the student name, Year & section and student's SIMS ID number through email to:

["fee-smchs@smgeducation.org"](mailto:fee-smchs@smgeducation.org)

School Uniform- (THERE IS NO CHANGE TO THE SCHOOL UNIFORM)

Please check the attached notice on SCHOOL UNIFORMS.

BOARD EXAMINATION FEES:

We would like you to be informed well in advance that EDEXCEL LONDON BOARD EXAMINATION FEES will be collected in the month of NOVEMBER 2022 for students in years ELEVEN and THIRTEEN. We trust that this will help you to budget accordingly. You can check your KHDA Parent-School contract when released by KHDA for the BOARD EXAM FEE AMOUNT for each year group.

RECOMMENDATION LETTERS:

Parents whose children require recommendation letters from teachers are reminded that these will only be available after the 25th of August 2022.

APPLICATIONS FOR LEAVING CERTIFICATES YEARS 1-10 & 12:

While we have already issued Leaving Certificates to parents who had requested for these, please note that additional requests for LEAVING CERTIFICATES must be now made either before the 4th of July 2022 or after the 16th of August 2022. Leaving Certificates cannot be issued during the period of office closure.

APPLICATIONS FOR LEAVING CERTIFICATES YEARS 11&13:

Parents of students in Year 11, 12 and 13 are reminded that Leaving Certificates must be applied for but can be issued only after Pearson Edexcel Results are issued in August 2022. Please note that the process is not immediate as results have to be approved by KHDA. Students in Years 11, 12 and 13 have to apply for a leaving Certificate by filling out the form available on the school website.

APPROVED KHDA CALENDAR FOR ACADEMIC YEAR 2022-2023:

Parents are requested to check the approved KHDA School Calendar for the Academic Year 2022-2023 that has been attached to this circular for your easy reference. This will help you plan ahead. If the regulators make any changes to the same we will inform you immediately. Please note that only emergency medical leave will be approved during school days. Leave for family holidays and celebrations must coincide with the school holidays as per the KHDA calendar. Leave for events like graduations, weddings, parties etc will not be granted during school days and if absences like this occur during exams, there will be no re-exams in that case.

ORIENTATION FOR PARENTS AND NEW STUDENTS OF YEARS ONE, TWO THREE & FOUR (This is applicable only to newly admitted students for the next academic year) :

There will be an Orientation Meeting before the start of the Academic Year and we will post details for the same on the school website later in August 2022. You will be given some orientation about the school's expectations from parents. You will also be introduced to your child's class teacher and you will have the opportunity to settle any doubts you might have.

PARENTS OF STUDENTS JOINING OUR SCHOOL ARE REQUESTED TO KINDLY SEND THE COPY OF THE LEAVING CERTIFICATE AS SOON AS YOU RECEIVE IT(NO LATER THAN 10TH AUGUST 2022) FROM YOUR CHILD'S CURRENT SCHOOL TO arabicsec-smchs@smgeducation.org Parents of students joining SMCHS for the next Academic Year are requested to kindly keep in touch with all updates on our school website .Write to Lise-Ann on l.pinto-smchs@smgeducation.org if there is something particularly urgent.

We take this opportunity to wish you a Happy and Safe Summer Holiday ! God Bless you all! We hope that you will all get to spend some restful and meaningful quality time as families. We would also like to express our deepest gratitude for your unwavering support and love through the year. Your kindness and caring has been deeply appreciated.

Yours sincerely,



Mr Paul Asir Joseph
(Principal)



Have a great



VaCaTion!



Enjoy
Summer
HOLIDAYS.





ST. MARY'S *Catholic High School, Dubai*

Though few may sit at the table this Eid;
Let us remember those in need.
Our prayers reach out so far and wide;
That humility triumphs over pride.
So grateful for all the blessings received;
To His great call we try to pay heed.
The Mosque is in our hearts today;
We bow in prayer come what may.
Our thoughts with family away from home;
Perhaps united on the phone.
We pray for our front liners battling strong;
And those that feel like they don't belong.
So let us lift our hearts this Eid;
A sincere prayer for all in need.
We know God listens to every prayer;
For He is present everywhere.
Eid Mubarak and our prayers and
blessings to our Marian Family and your
extended families too!

EID MUBARAK



OUR REF :

TRN : 100259955100003

DATE: 1st July 2022

To: Parents of students from Year Two to Year Eleven : 2022-2023 (currently years1-10) AND NEW ADMISSIONS TO ST. MARY'S - ORDERING BOOKS FOR THE NEXT ACADEMIC YEAR-2022-2023

Dear Parents,

Greetings from St. Mary's. We have been working hard over the last many weeks with our local book suppliers as well as International Book suppliers to ensure that books will be shipped from the UK despite the trials of delivery and distribution being currently experienced.

Books must be ordered and paid for directly via the portal of our suppliers Periwinkle International and they will be arranging delivery of the same directly to your residence.

The class teacher (current year) will send the login credentials (username and Password) very shortly to your child's school email ID. Please check this without any delay. The guidelines to follow and place the book order will be sent with the login credentials.

You are not compelled to purchase books through the school and you are free to use the book list to source second hand books as well.

KINDLY ALSO NOTE THAT EVEN IF YOU ARE NOT PURCHASING ANY BOOKS THROUGH THE SCHOOL, THE ACTIVE LEARN DIGITAL PLATFORM and LEARNING LADDERS ARE AN INTEGRAL PART OF THE DAILY TEACHING AND LEARNING AND PROGRESS TRACKING. (THE ACTIVE LEARN DIGITAL PLATFORM FOR YEARS 1 - 6 INCLUDES HARD COPIES OF MATH and SCIENCE TEXT BOOKS)

Students who are leaving St. Mary's may ignore the email and relevant book circulars.

For students with outstanding dues, please note that purchasing books does not ensure a seat for next year. All outstanding dues must be paid for in full for re-registration for the next Academic Year 2022-2023.

All text books will be delivered provided payment has been made towards the Active Learn and Learning Ladder Digital Platforms. Stationery and notebooks will be distributed on the first day of school to the children.

ACTIVE LEARN/ ACTIVE TEACH& LEARNING LADDERS

The school uses the Pearson 'Active Learn' an E-Learning pedagogy . This is supported by an online platform wherein students will be given a password and download instructions. Students will require a desktop computer or a tablet or a laptop and printing facility at home. Learning Ladders is being used to track student's progress against specific learning objectives and will give both children and parents a clear idea of the progress that children are making. Kindly note that the payable amount for 'Active Learn' and 'Learning Ladders' has also been included on each booklist.

ALL PAYMENTS FOR BOOKS AND THE ACTIVE LEARN ONLINE PLATFORM & LEARNING LADDERS MUST BE MADE AS SOON AS POSSIBLE. NO ORDERS CAN BE PLACED AFTER THE 15TH OF JULY 2022 AS THIS WILL IMPACT THE DELIVERY OF THE ENTIRE SHIPMENT.

KINDLY BEAR IN MIND THAT BOOKS WILL NOT BE AVAILABLE AT A LATER DATE IF A PAID ORDER HAS NOT BEEN MADE AS THESE BOOKS ARE BEING SHIPPED DIRECTLY FROM THE UK, BASED ON THE ORDER MADE BY PARENTS. ALL THE ORDERED BOOKS WILL BE DELIVERED BEFORE 29th OF AUGUST 2022.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)





OUR REF :

TRN : 100259955100003

Date: 1st July 2022

To: Parents of STUDENTS FROM YEAR ONE TO YEAR THIRTEEN (AND NEWLY ADMITTED STUDENTS)

Re: CLARIFICATIONS REGARDING UNIFORM POLICY FOR ACADEMIC YEAR 2022- 2023

Dear Parents,

Greetings from St. Mary's. We are writing to remind you about the existing uniform policy which will continue through for the academic year 2022 - 2023. There are no changes to the school uniform for the next year.

A detailed circular / process map for the sale of the BOYS' POLO TEES, HOODIES AND THE SPORTS UNIFORMS WILL BE ISSUED IN THE FIRST WEEK OF AUGUST. PLEASE CHECK THE WEBSITE FOR THE SAME. THAT CIRCULAR WILL ALSO HAVE ATTACHED ORDER FORMS THAT MUST BE PRINTED AS A SINGLE COPY PER CHILD AND BROUGHT WITH YOU ON THE DAY OF THE SALE OF UNIFORMS.

SCHOOL UNIFORM

Girls' Shirt:

All girls will continue to wear the light blue blouse with the school logo. **We request parents to kindly make sure that the size selected for your daughter is appropriate with a slightly looser fit for a more modest appearance.**

Girls' Skirt :

Girls will also continue to wear the existing grey skirt, but we would appeal to all parents to make sure that the skirts purchased for your daughter, are worn modestly and are of appropriate length. (must cover the knees while seated). **It has been an unpleasant experience to have to constantly correct our young ladies for the often immodest length of their skirts and we strongly urge all parents to take strict cognizance of the same and to ensure that your daughters' skirts are well below the knee. Do take into account sudden gains in height when you purchase the skirts.**

Boys' Uniform :

Boys will also continue to wear the white T-Shirt with the school logo and navy blue trousers.

Boys' and Girls' Sports Uniform :

Boys and girls in Primary School (Years 1 through 6) will wear dark navy blue track pants and a T-shirt in their respective house colours with the house logo on the back and the school logo in front. (However if parents wish to purchase shorts for primary boys and girls to wear during the warmer months, these will be made available.) However Students in Secondary school (Years 7 through 11) will wear dark navy blue track pants and a T-shirt in their respective house colours with the house logo on the back and the school logo in front.

SHOES (GIRLS)

GIRLS will be allowed to wear sports shoes (ONLY FULL WHITE) on the days they have sports and / or co-curricular activities. On other days, all girls MUST wear BLACK FORMAL LEATHER SHOES with GREY SOCKS.

School Formal Leather Shoes must be fully black. Sports shoes must be regular white. No additional colours, whatsoever will be accepted. If the shoes have laces, the laces must be the same plain colour as the shoes. **No converse or canvas shoes or boots or pumps will be allowed. We would ask you also not to allow your daughter to wear boys' shoes.**

SHOES (BOYS)

BOYS will be allowed to wear sports shoes (ONLY FULL WHITE) on the days they have sports and / or co-curricular activities. On other days, all boys MUST wear BLACK FORMAL LEATHER SHOES with NAVY BLUE SOCKS.

School Formal leather shoes must be fully black. Sports shoes must be regular white. No additional colours whatsoever will be accepted. If the shoes have laces, the laces must be the same plain colour as the shoes. **No converse or canvas shoes will be allowed.**

We would advise parents to buy simple school footwear for their children. This will be more economical for you and will also ensure that the shoes are in keeping with the school regulations.

WINTER PULLOVER / HOODIE :

The winter pullover / hoodie also continues to be the same.

Kindly note that on those days when students have sports and / or co-curricular activities they **MUST** wear the complete PE uniform and no excuses will be entertained. However, on all other days, students are not permitted to wear the PE uniform or even a combination of

it with the regular school uniform. On days when students do not have sports and / or activities, they **MUST** wear the regular school uniform.

All boys **MUST** wear an under- shirt or vest. Kindly note that it **MUST be ONLY WHITE** in colour. Similarly, all girls **MUST** wear a vest or camisole that **MUST be ONLY WHITE** in colour.

We would also like all parents and students to be aware that uniform infractions will be dealt with very strictly . Students will receive a note for a breach of uniform regulations (this includes the use of accessories, nail polish, hair highlights, tints or colour etc. which is not permitted). Upon the receipt of three notes for uniform infractions, students will be asked to spend a day home under suspension which will also be reflected in their personal student record.

We appeal to parents to co-operate with us in ensuring that children leave for school in the morning in a uniform which is clean, orderly and worn with dignity. The way the children dress says much about the image of the school, and, quite frankly, the attitude of the children and their level of co-operation, in some cases, has been very disappointing and at times very frustrating. We also appeal to parents to make sure that all students maintain a good sense of personal hygiene and are particular about daily hygiene routines. **PLEASE MAKE SURE THAT NO HAIR COLOUR / TINTING / HIGHLIGHTING IS DONE OVER THE SUMMER FOR YOUR CHILD'S HAIR. WE WILL ASK YOU TO HAVE IT REMOVED IF THIS IS FOUND IN AUGUST 2022.**

Parents will have to expect that more stringent action will be taken next year on children who do not comply with regulations on uniform. We need to work together to instill a sense of pride in the children about their appearance. We strongly believe that this will also improve the discipline of the children too.

Thank you in advance for your kind co-operation in this matter.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)





OUR REF :

TRN : 100259955100003

DATE: Friday, 1st July 2022

To: Parents of Year Eleven Students Applying for GCE A-Level Two Year Course (YEAR 12 AND 13)

Dear Parents,

Greetings from St. Mary's Catholic High School Dubai. We are writing to inform you that the A-LEVEL APPLICATION FORMS are available via the link attached. The last day to submit these forms online is the **15th of July 2022** **PLEASE NOTE THAT NO FORM WILL BE ACCEPTED AFTER THIS DATE.**

We would like to point out very clearly, that admission to A-Level is not automatic and is a completely new process.

The conditions for a student to be considered for a place in A-Levels are as follows.

- **SHOULD HAVE AN EXCELLENT BEHAVIOUR RECORD**
- **4 SUBJECTS TO BE OPTED FOR and a high grade average in the same.**
- **Admissions will be MERIT-BASED.**
- Hold a high grade **average** in all subjects (Internal Exams) in Year Eleven.
- Should have not had any serious or repeated disciplinary issues over Years Nine through Eleven.
- Should not have engaged in activities, in or out of school, which tarnish the reputation of the school.
- **Hold a minimum attendance record of 95%**
- **Be prepared for an entrance exam in the subject opted for that has not been taken at O-Level**

We would also like to bring to your attention that under the British system, a student completes high school with the completion of his/her O-Level. Hence the admission to A-Level is then a process of a 'NEW ADMISSION'.

Those students who take Arabic as a First language and Islamic Studies in A-Level will have to maintain a minimum aggregate attendance percentage of 95% for Arabic and / or Islamic Studies lessons, FAILING WHICH STUDENTS WILL NOT BE ISSUED A SCHOOL LEAVING CERTIFICATE/ATTESTED CERTIFICATES OR RECOMMENDATION LETTERS. Students who do not reflect this 95% aggregate attendance after the first month of enrollment might not be allowed to continue the A-Level programme.

Please note that St. Mary's Catholic High School offers the GCE Advanced Levels Linear Programme which means that we DO NOT OFFER **AS LEVEL CERTIFICATION** at the end of Year 12. This is a standalone qualification and results are declared only at the end of Year 13.

The whole two year Programme has to be completed for any equivalency certification.

Please consider all the criteria above while making your decision. Parents should also be aware that even if all criteria are met, **competition for places remains very stiff as seats are limited** and therefore, **we strongly recommend that all students should ensure that they have a back-up plan. This would include applying to other institutions besides St. Mary's.**

The final deadline for the return of the A-LEVEL application forms is 15th July 2022. Forms will not be accepted after this date.

The list of students selected for VIRTUAL interviews will be posted on the school website after results have been released by Pearson Edexcel in August 2022 and so we advise you to check the school website at that time.

PLEASE USE THE LINK BELOW.

<https://smchs.ethdigitalcampus.com/RegistrationPortal?dbConnVar=SMCHS>

Thank you for your kind co-operation.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)



August 2022						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31

School Days: 3

September 2022						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	.	.	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	.	.
.

School Days: 22

October 2022						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31

School Days: 20

November 2022						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30
.

School Days: 21

December 2022						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	.	.	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	.
.

School Days: 5

January 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31

School Days: 22

February 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	.	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28
.

School Days: 19

March 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	.	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	.	.
.

School Days: 18

April 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
.

School Days: 13

May 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31

School Days: 22

June 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	.	.	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	.	.
.

School Days: 18

July 2023						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
.	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31

School Days: 0

Academic Year (Total School Days) (Minimum days required to submit the calendar is 182)
The total number of days that students formally attend school and includes instructional days, examinations, academic and non-academic activities.

Total days
183